



COMMONWEALTH of VIRGINIA

Department of Agriculture and Consumer Services

Division of Animal & Food Industry Services

Office of Veterinary Services

P.O. Box 1163, Richmond, Virginia 23218

Phone: 804-692-4001 Fax: 804-371-2380 Hearing Impaired: 800-828-1120

www.vdacs.virginia.gov

Joseph W. Guthrie
Commissioner

LETTER OF NOTIFICATION

January 16, 2026

To: Ken Larking, City Manager
City of Danville
P.O. Box 3300
Danville, VA 24543

On November 19, 2025, I inspected the **Danville Public Animal Shelter**. This inspection was conducted in order to evaluate compliance with the Virginia Comprehensive Animal Care laws, as well as pursuant regulations and directives. Please find attached the **Animal Shelter Inspection Summary** and the **Animal Shelter Inspection Form** (a copy of which was left on site at the conclusion of the inspection). This inspection report is being issued to you as the representative of the local governing body as referenced in Virginia Code section §3.2-6546. The result of this inspection is as follows:

☐ **There were no significant findings of violation.**

☒ **There were findings of non-critical violation.**

A description of the findings is included on the attached "**Animal Shelter Inspection Summary**". Failure to correct the violation(s) may result in referral of this case for enforcement action. You may submit a written response to this inspection, providing an update on actions taken or planned in order to achieve compliance, for consideration in the process of future inspections, enforcement, and civil penalty assessment. *In accordance with the applicable civil penalty matrix, these violations are regarded as "first non-critical violation" (the first cited non-critical noncompliance with the Code of Virginia or Virginia Administrative Code found upon an animal shelter inspection by an inspector within the preceding five calendar years). The "Comprehensive Animal Care Law and Related Regulations Civil Penalty Matrix" can be found online at: <https://www.vdacs.virginia.gov/pdf/Civil-Penalty-Matrix.pdf>*

☒ **There were findings of repeat non-critical violation.** This case has been referred for determination of civil penalty assessment. You will be issued a notification package by the State Veterinarian's Representative handling your case, which will include further details and instructions.

If you have any questions, you may contact me at 804-692-4001 or sherry.helsel@vdacs.virginia.gov.

Respectfully,

Sherry Helsel, LVT
Animal Care Inspector Senior



VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES

DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF VETERINARY SERVICES – ANIMAL CARE
P.O. BOX 1163
RICHMOND, VA 23218
804-692-4001

ANIMAL SHELTER INSPECTION SUMMARY

Facility Name/ID: Danville Public Animal Shelter		Unannounced Inspection Date: 11/19/25			
Facility Physical Address: 996 South Boston Road Danville, VA 24540		Facility Mailing Address: P.O. Box 3352 Danville, VA 24543			
Facility Telephone Number: 434-799-0843		Facility Email Address: dahsinc@yahoo.com			
Type of Facility: Public Animal Shelter	Owned By: Local Governing Body	Operated By: Incorporated Humane Society			
Facility Designation: Entire Building		Weekly Hours of Public Access: Monday – Friday: 12:00 p.m. – 5:30 p.m. Saturday: 12:00 p.m. – 3:00 p.m.			
Contractual Agreements: Facility operated by Danville Area Humane Society, Inc.					
Facility Supervisor: Paulette Dean		Facility Supervisor Email Address:			
Number of Dogs on Site:	~32	Number of Cats on Site:	~27	Number of Other Companion Animals on Site:	~22
Responsible Authority Name, Title, and Address: Ken Larking, City Manager City of Danville P.O. Box 3300 Danville, VA 24543					

NARRATIVE SUMMARY (if applicable):

This inspection included the investigation of two complaints. The OVS Animal Care Veterinary Supervisor accompanied this inspection.

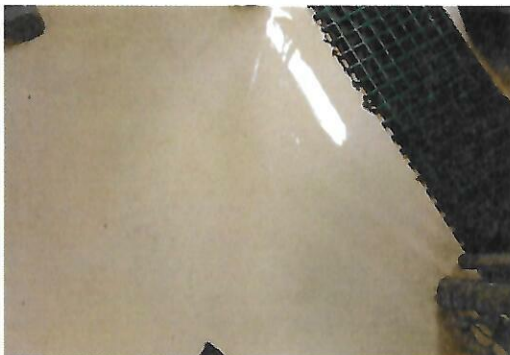
INSPECTION FINDINGS

2 VAC 5
111-20 (A)

Non-Critical Violation: The shelter was not in a clean and sanitary condition. There was not adequate separation of animals of different species and temperaments. There were animals that were not maintained in enclosures that protect them against injury, escape, and exposure to harmful substances.

- 1) There was a significant infestation of rodents and cockroaches throughout the facility. Rodent droppings were abundant in most rooms of the shelter, and decomposing dead mice were on the floor in a utility room and an open food bin. A multitude of dead cockroaches were throughout floors, sinks, mop buckets, and light fixtures; and live cockroaches were observed on walls, in lights, and behind appliances.
- 2) There was an accumulation of debris throughout facility surfaces (walls, floors, countertops, cabinets, drawers, and equipment); and there was residual organic debris in dog run enclosures that had just been cleaned.
- 3) In a central area of pass-through, there was a bank of cages containing several small dogs and a cat (#42322). The cat was recovering from an anesthetic veterinary procedure and the dogs were excited and vocalizing.
- 4) At least two cats were maintained at-large within the facility (not enclosed). These two cats had bedding, litter pans, and food and water receptacles in common areas. The cats were roaming freely about through the rooms and closets of the common areas with access to supplies, cleaning agents, electrical appliances, confined spaces, and exit doors.

This is the first citation of a violation of this code section within the preceding five calendar years.



2 VAC 5
111-20 (D)

Non-Critical Violation: Feed was not stored in a manner that prevents spoilage, infestation, and contamination. Feed receptacles and utensils were not clean and sanitary for use.

- 1) There were open/uncovered storage bowls/bins of animal food items throughout the facility in various locations during an extreme pest infestation. These food items were contaminated with rodent droppings, dead rodents, and insects.
- 2) Food packages/containers in the main feed storage area and throughout the facility were stippled with rodent droppings and cockroaches were visible about and around the packages. Several of the bags had torn openings.
- 3) Rodent droppings were in feeding receptacles throughout the facility and in drawers storing feeding utensils.

This is the first citation of a violation of this code section within the preceding five calendar years.



Non-Critical Violation: The shelter was not adhering to the veterinarian's protocol for determining when an animal requires veterinary treatment. The protocol requires that each animal is to be examined for signs of illness or injury at the time of intake and that any abnormalities are to be recorded on the intake form. The protocol lists situations indicating veterinary care within 24 – 48 hours, and there were multiple animals for which this did not occur. Additionally, the shelter maintains a supply of various Schedule VI medications (both ordered/purchased and leftover expired prescriptions from animals no longer on site) that are administered to animals regularly in a random manner without documentation of animal condition, signs of illness, or dosage determinations instead of obtaining veterinary care for those animals.

- 1) A looseleaf notebook indicates varying lists of dogs (on listed dates several times a week) to be given tablets of doxycycline of undesignated concentration (at across-the-board doses designated on pieces of torn cardboard lying near the bottles of drugs). The animal custody ("intake") records for these animals do not contain any notations regarding observed signs of illness. Coughing and skin lesions (the most common signs of illness for which doxycycline is used) are listed as indications to obtain veterinary care within 24-48 hours. There were no records of veterinary care for these dogs given the self-directed doxycycline; and the reason for medicating was not documented.
 - on 11/18/25, two dogs approximated at 25 lbs. were each administered the same unprescribed dose (2 tablets of unspecified strength) as a dog approximated at 50 lbs.
 - on 10/12/25, a beagle with no approximate weight listed on its custody record was given the same dose as a husky approximated at 80 lbs.
- 2) The looseleaf notebook contained written notes regarding the fungal culture diagnostic testing of a dog and two puppies, and the administration of schedule VI fluconazole that had been ordered by the shelter (according to an invoice). These dogs had not been provided veterinary care evidenced by a patient record.
- 3) There was a dog on site at the shelter with suspicious skin lesions on its front limb. There were no notations of this abnormality on its custody record and it had not been provided veterinary care.

This is the first citation of a violation of this code section within the preceding five calendar years.

ANIMAL INTAKE

1. Intake Exam

Upon arrival at the animal shelter, each animal will be examined for any obvious signs of illness or injury. Any abnormalities, signs, or symptoms will be noted on the intake and the shelter manager will be informed. The shelter manager or director will decide if the animal needs immediate veterinary care.

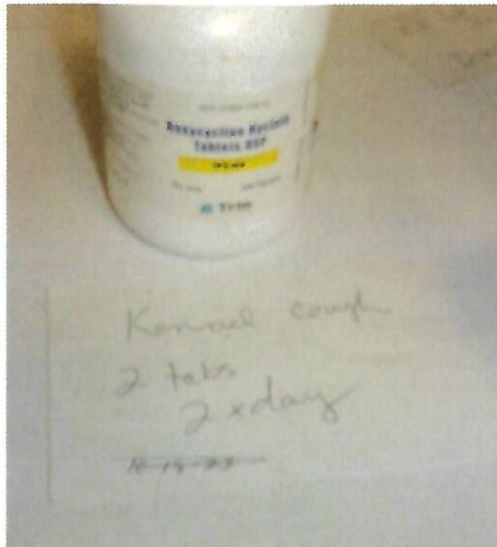
4. Indications for Veterinary Care within 24-48 Hours

Below is a sampling of situations that require veterinary care within 24-48 hours. Animals that are the property of the shelter may be euthanized, as determined by the director or shelter manager. This list is not all inclusive. Consideration of the individual animal must be made to stabilize a life-threatening condition, alleviate suffering, prevent further disease transmission, or prevent further disease progression.

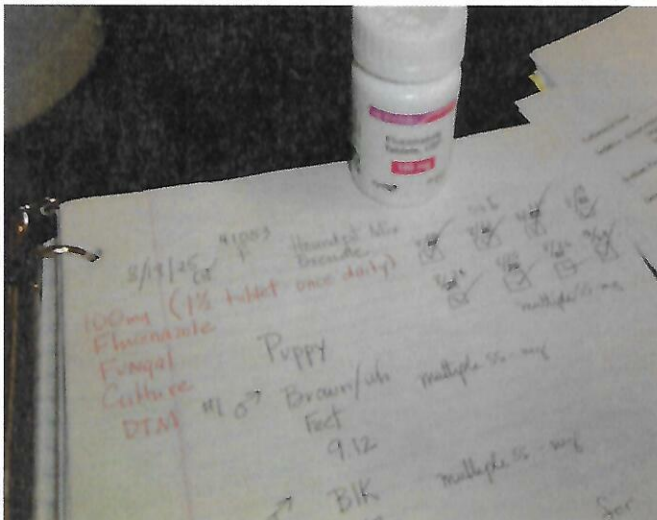
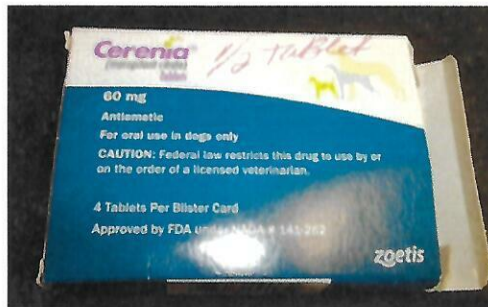
- 4.1 Any change in appetite, urination or defecation
- 4.2 Limping
 - a. A limp may be isolated to a single limb or may "shift" from one limb to another
 - b. The animal's gait may appear abnormal
- 4.3 Persistent vomiting in an adult animal
 - a. Less than 2 times in an 8 hour period but lasting longer than 12 hours
- 4.4 Persistent diarrhea in an adult animal
 - a. Less than 2 times in an 8 hour period but lasting longer than 12 hours
- 4.5 Skin lesions that are present at or after intake or that worsen during the first 72 hours of impoundment
- 4.6 Eye or nasal discharge
- 4.7 Coughing

11/11
 42265 Brindle & White pit x F 2 doxy 2x daily
 42263 Gray & White pit x F 2 doxy 2x daily
 11/14
 42317 Bk & White Pit x pink collar - 2 doxy 2x daily
 42303 Tan Shep x 2 doxy 2x daily
 42325 Tan Shep 2 doxy 2x daily

10-9-25
 41816 - Hound SF 1 Tab x 1 day
 41956 - Pit F 2 tab doxy x 1 day
 420 - 10-8-25 - 2 doxy done
 41966 - Lab mix 2 doxy x 1 day
 41964 - beagle 2 doxy x 1 day
 10-12-25
 41816 - Hound 1 tab x 1 day
 42000 - Husky
 41953 - Shep x 1 doxy x 2 day
 41994 - Pit colla
 41998 - bully
 41956 - Pit
 41964 - Beagle
 42004 - Pit
 42003 - Pit
 42034 - Pit x



1 1/2 tab
 2x Day
 Doxy.



Repeat Non-Critical Violation: The shelter had not adhered to the veterinarian's protocol for the control of contagious and infectious disease and had not maintained an isolation room with suitable enclosures for cats suffering from contagious or infectious disease.

- 1) Dog #42317 was given doxycycline by shelter custodians the prior day. There were no notations of abnormality on its custody record, but staff reported that this was due to "cough". The dog was not confined in the isolation room.
- 2) The number of dogs to which unprescribed doxycycline is administered by shelter custodians on a regular basis for "coughing" (according to written notes over many months) exceeds the capacity of the currently designated dog isolation room (four kennel enclosures).
- 3) There was a dog in the general housing area with a suspicious skin lesion, not in the isolation room as directed by the protocol.
- 4) The room which had previously been designated as an isolation room for cats was in use for general housing of cats (incoming stray, presumed feral) and the other isolation room designated for dogs is not equipped with suitable enclosures for a cat suffering from a potentially communicable illness. This resulted in no available isolation room which could be used to "immediately" isolate a cat in accordance with the protocol.

2VACS-111-30 Provision of veterinary treatment

B. Each facility shall engage a licensed veterinarian to develop or ratify a protocol for the control of infectious and contagious disease and shall adhere to such protocol. Each facility shall provide a marked isolation room for the confinement of animals suffering from a contagious or infectious disease.

Veterinarian Name: Laura Dover Luffman Date: 2/15/24

Signature: *Laura Luffman*

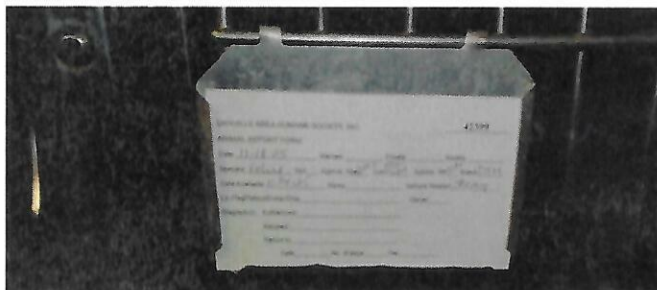
Animal Intake

Upon arrival at the animal shelter, each animal will be examined for any obvious signs of illness or injury. Any abnormalities, signs, or symptoms will be noted on the intake and the shelter manager will be informed. The shelter manager will decide if the animal needs immediate veterinary care.

City of Danville Animal Control Officer / Public Animal Worker			ANIMAL CUSTODY RECORD		
Animal No.	CUSTODY DATE	TIME	LOCATION WHERE CUSTODY WAS ASSIGNED		
42301	11/18/2023	2:14 PM	Kaiser's Feed Hendersonville		
REASON FOR CUSTODY (mark appropriate box)					
☒ Sick or Injured	☐ Needs Veterinary	☐ Quoted	☐ Animal Disturbance	☐ Other	
☐ Transfer from Another Voluntary Agency			☐ Stray	☐ Rescued	
Name	Date Rec'd		DANIS		
OWNER'S NAME & ADDRESS (if known)			ADDITIONAL INFORMATION		
BERRY HILL RD HENDERSONVILLE					
ANIMAL DESCRIPTION					
SPECIES	BREED	COLOUR / MARKINGS	SEX	Male	Female
♀ Feline	Tabby	Black and white	Approximate AGE	Approximate 1 Year Old	
♀ Canine			Approximate WEIGHT	85 LB	
Other			Other		
ANIMAL IDENTIFICATION (Check for all types on animal and complete all boxes. If not found, write N/A)					
License Tag	Microchip	Collar Tag	Other	According to Value Declaration (Attach)	
Number	Number	Number	Number	None	
1002	1002	1002	1002	1002	
Signature			CUSTODY RECORD PREPARED BY		DATE (MM/DD/YY)
Japan					11/18/2023
RIGHTFUL OWNER SURRENDER STATEMENT					
I am the rightful owner of this animal. I understand all property rights in this animal. No other person has a right of property in this animal. I understand that this animal may be immediately euthanized or otherwise disposed of in accordance with Virginia Code Title 9.2, Ch. 61, if I want the animal back. I will follow adoption procedures. SIGNATURE					
DISPOSITION OF ANIMAL					
HOLDING PRIOR TO EXPRESSION (Date 11/18/23)					
FINAL MICROCHIP SCAN REQUIRED BY (Date 11/18/23)					
DATE (MM/DD/YY)	Adopted	Euthanized	Declined	Transferred to Another Voluntary Relinquishing Agency (Name & Address)	Other
11/18/23					

Why did they decline to accept?

2. Any animal showing signs of a potentially infectious/contagious disease will be immediately housed individually in a thoroughly clean, disinfected, and dry cage or run in the marked isolation rooms. The exceptions to being housed individually are nursing kittens or puppies with their mother or animals that have come in from the same address and have the same symptoms or signs.

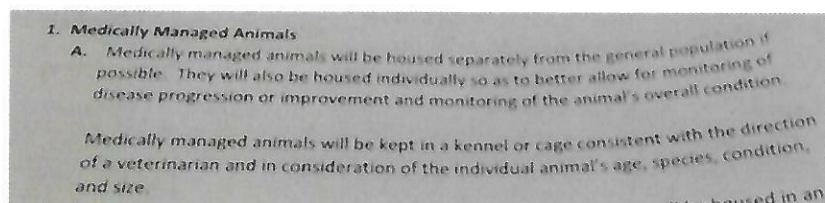


2 VAC 5
111-30 (C)

Non-Critical Violation: The protocol for the management of neonatal and medically compromised animals is not adequate to provide a plan to be utilized and followed by the custodians of the animal shelter in order to identify a compromised animal and ensure the appropriate special accommodations for the animal. A component of the protocol which would be conducive to managing compromised animals was not being followed.

- Although the protocol refers to medically "managed" animals, it directs housing in consideration of species and condition. A cat (#42322) recovering from a recent anesthetic veterinary procedure was housed in a bank of cages (in a central area of pass-through) that also housed several small dogs that were excited and vocalizing.

This is the first citation of a violation of this code section within the preceding five calendar years.



3.2-6546
(E)

Repeat Non-Critical Violation: The shelter did not adhere to the State Veterinarian's "Methods Prescribed or Approved for Animal Euthanasia and Competency Certification Requirements".

1) There were three guinea pigs (#40529, #41124, and #41125) euthanized the day prior (11/18/25) by L. Cotrell. The competency certification form (Form AC-5) for this individual does not certify competency for this species; and there is not a supervising veterinarian's protocol for this species.

2) The shelter did not adhere to the supervising veterinarian's protocol (Form AC-6) for dosages of the sedative agent (acepromazine) and the sodium pentobarbital. Examples are:

---The protocol directs that acepromazine is to be administered intramuscularly using a dosage of 0.05 ml/lb. On 11/3/25, a 2 lb. cat (#42228) was administered 0.25 ml. of acepromazine (over two times the directed dose).

---The protocol directs that sodium pentobarbital be administered IV to dogs at a dosage of 1 ml/10 lbs + 1 ml. The drug administration records reflect that:
On 11/18/25, a 45 lb. dog (#42344) was administered "5 1/2 cc", which should have been 6.0 ml.
On 11/14/25, a 60 lb. dog (#42261) was administered "6 cc", which should have been 7.0 ml.
On 11/13/25, a 65 lb. dog (#42356) was administered "6 cc", which should have been 8.0 ml.
On 11/12/25, a 65 lb. dog (#42204) was administered "6 cc", which should have been 8.0 ml.

---The protocol directs that sodium pentobarbital be administered IP to dogs at a dosage of 3 ml/10 lbs + 1 ml. The drug administration records reflect that:
On 8/28/25, seven dogs weighing 3 lbs. each (#41603, #41604, #41605, #41606, #41607, #41608, and #41609) were each administered "1 1/2", which should have been 4.0 ml. for each of these dogs if administered IP or 2.0 ml. for each of these dogs if administered IV.

---The protocol directs that sodium pentobarbital be administered IP to cats at a dosage of 3 ml/10 lbs + 1 ml. The drug administration records reflect that:
 On 11/18/25, four cats weighing under 10 lbs. (#42377, #42364, #42365, and #42320) were each administered "3 cc", which should have been 4.0 ml. for each of these cats.
 On 11/18/25, a 12 lb. cat (#42351) was administered "6 cc", which should have been 7.0 ml.
 On 11/3/25, a 2 lb. cat (#42228) was administered "1 1/2" ml., which should have been 4.0 ml.

3) Syringes used for the administration of the sedative drug and fatal drug are reused in a manner that does not ensure the integrity of the drugs, the safety of animals, and a smooth, proficient euthanasia event. There was a basin of used syringes in the sink of the euthanasia room (from the prior day's use). Some of these syringes contained droplets of blue-tinged or yellow-tinged liquid, some contained dried blood, and some of these still had the plunger in the barrel. They had not been rinsed/flushed after use, were not soaking, and there were no syringe-cleaning agents or brushes noted in the room. There are no procedures or protocols in place from the supervising veterinarian to ensure:

- immediate rinsing, complete removal of drugs, blood, and cleaning agents from the syringes, and thorough drying before reuse (in order to prevent cross-contamination of the drug vials, residual fatal drug in a syringe used for sedation, and dilution of drugs due to residual water).
- the verification of syringe integrity and functionality (for smooth, uninterrupted administration of euthanasia drugs) prior to reuse.

This is the second citation of a violation of this code section within the preceding five calendar years (previous citation: 12/10/24).

Euthanasia Date 11/3/25 ID # 42228
 Sedative: Acepromazine (Initials) AV
 Oral (strength _____ mg) # of tablets _____
 Inj. 10mg/ml - 25 ml Route: IM
 Sodium Pen (Fatal Plus) Initials AV
1.1 ml Route: IV / IP
 Termination of Death

WILLOW AREA HUMANE SOCIETY, INC. 42228
 FINAL REPORT FORM
 Date 10/30/25 Warden _____ Private ☒ Society _____
 Sex M Approx. Age 4 Color White Approx. Wt. 2 lb. Breed DH
 Intake Date 10/31/25 Name _____ Seizure Reason DR
 Tattoo/Color/Chip _____ Owner ☒
 Euthanasia ☒
 Adapted _____
 Return to _____
 Date 11/25 No. of days _____ Fee _____ A

82825	Cat	3H	1 1/2	NG	41607	2
82825	Cat	3H	1 1/2	LCoff	41605	2
82825	Cat	3H	1 1/2	LCoff	41604	2
82825	Cat	3H	1 1/2	LCoff	41607	5
82825	Cat	3H	1 1/2	LCoff	41609	5
82825	Cat	2H	1 1/2	LCoff	41608	5
82825	Cat	3H	1 1/2	LCoff	41606	5
82825	Cat	3H	1 1/2	LCoff	41606	5
82825	Cat	5H	300	LCoff	41078	
82825	Cat	5H	300	LCoff	41077	
82825	Cat	5H	300	LCoff	41077	
82825	Cat	5H	300	LCoff	41077	

11-12-2019	Canine	12.5	12.5	ACCH	412538
11-12-2019	Canine	12.5	12.5	ACCH	412539
11-12-2019	Canine	12.5	12.5	ACCH	412540
11-12-2019	Canine	12.5	12.5	ACCH	412541
11-12-2019	Canine	12.5	12.5	ACCH	412542
11-12-2019	Canine	12.5	12.5	ACCH	412543
11-12-2019	Canine	12.5	12.5	ACCH	412544
11-12-2019	Canine	12.5	12.5	ACCH	412545
11-12-2019	Canine	12.5	12.5	ACCH	412546
11-12-2019	Canine	12.5	12.5	ACCH	412547
11-12-2019	Canine	12.5	12.5	ACCH	412548
11-12-2019	Canine	12.5	12.5	ACCH	412549
11-12-2019	Canine	12.5	12.5	ACCH	412550
11-12-2019	Canine	12.5	12.5	ACCH	412551
11-12-2019	Canine	12.5	12.5	ACCH	412552
11-12-2019	Canine	12.5	12.5	ACCH	412553
11-12-2019	Canine	12.5	12.5	ACCH	412554
11-12-2019	Canine	12.5	12.5	ACCH	412555
11-12-2019	Canine	12.5	12.5	ACCH	412556
11-12-2019	Canine	12.5	12.5	ACCH	412557
11-12-2019	Canine	12.5	12.5	ACCH	412558
11-12-2019	Canine	12.5	12.5	ACCH	412559
11-12-2019	Canine	12.5	12.5	ACCH	412560
11-12-2019	Canine	12.5	12.5	ACCH	412561
11-12-2019	Canine	12.5	12.5	ACCH	412562
11-12-2019	Canine	12.5	12.5	ACCH	412563
11-12-2019	Canine	12.5	12.5	ACCH	412564
11-12-2019	Canine	12.5	12.5	ACCH	412565
11-12-2019	Canine	12.5	12.5	ACCH	412566
11-12-2019	Canine	12.5	12.5	ACCH	412567
11-12-2019	Canine	12.5	12.5	ACCH	412568
11-12-2019	Canine	12.5	12.5	ACCH	412569
11-12-2019	Canine	12.5	12.5	ACCH	412570
11-12-2019	Canine	12.5	12.5	ACCH	412571
11-12-2019	Canine	12.5	12.5	ACCH	412572
11-12-2019	Canine	12.5	12.5	ACCH	412573
11-12-2019	Canine	12.5	12.5	ACCH	412574
11-12-2019	Canine	12.5	12.5	ACCH	412575
11-12-2019	Canine	12.5	12.5	ACCH	412576
11-12-2019	Canine	12.5	12.5	ACCH	412577
11-12-2019	Canine	12.5	12.5	ACCH	412578
11-12-2019	Canine	12.5	12.5	ACCH	412579
11-12-2019	Canine	12.5	12.5	ACCH	412580
11-12-2019	Canine	12.5	12.5	ACCH	412581
11-12-2019	Canine	12.5	12.5	ACCH	412582
11-12-2019	Canine	12.5	12.5	ACCH	412583
11-12-2019	Canine	12.5	12.5	ACCH	412584
11-12-2019	Canine	12.5	12.5	ACCH	412585
11-12-2019	Canine	12.5	12.5	ACCH	412586
11-12-2019	Canine	12.5	12.5	ACCH	412587
11-12-2019	Canine	12.5	12.5	ACCH	412588
11-12-2019	Canine	12.5	12.5	ACCH	412589
11-12-2019	Canine	12.5	12.5	ACCH	412590
11-12-2019	Canine	12.5	12.5	ACCH	412591
11-12-2019	Canine	12.5	12.5	ACCH	412592
11-12-2019	Canine	12.5	12.5	ACCH	412593
11-12-2019	Canine	12.5	12.5	ACCH	412594
11-12-2019	Canine	12.5	12.5	ACCH	412595
11-12-2019	Canine	12.5	12.5	ACCH	412596
11-12-2019	Canine	12.5	12.5	ACCH	412597
11-12-2019	Canine	12.5	12.5	ACCH	412598
11-12-2019	Canine	12.5	12.5	ACCH	412599
11-12-2019	Canine	12.5	12.5	ACCH	412600

AC6 Supervising Veterinarian's Protocol for Companion Animal Euthanasia			
FACILITY: <i>City of Dallas Public Animal Shelter</i>			
CATS			
Primary Sedative	Sedative Name: <i>Propofol</i> Concentration: <i>10 mg/ml</i> Dose: <i>1-2 mg/kg</i>	Dosage: <i>10 mg/lb</i> Route of Administration: <i>IV</i> Expected Duration of Effect: <i>30-60 minutes</i>	
Secondary Sedative	Not Authorized	Combined with Primary Sedative	Alternative Sedative: <i>0.5 mg/lb</i>
Euthanasia by Sodium Pentobarbital	IV Dosage: <i>1 ml/10 lbs</i> IV Injection should be used	IP Dosage: <i>1 ml/10 lbs</i> IP Injection should be used	
Humane Handling Considerations	Indicate where sedative is to be administered, where and when in relation to sedation euthanasia is to be performed, etc., and if authorized when alternative sedative should be used. <i>Administer sedative in cage when sedated, take animal into treatment room (refer to posted charts)</i>		
DOGS			
Primary Sedative	Sedative Name: <i>Propofol</i> Concentration: <i>10 mg/ml</i> Dose: <i>1-2 mg/kg</i>	Dosage: <i>10 mg/lb</i> Route of Administration: <i>IV</i> Expected Duration of Effect: <i>30-60 minutes</i>	
Secondary Sedative	Not Authorized	Combined with Primary Sedative	Alternative Sedative: <i>0.5 mg/lb</i>
Euthanasia by Sodium Pentobarbital	IV Dosage: <i>1 ml/10 lbs</i> IV Injection should be used	IP Dosage: <i>1 ml/10 lbs</i> IP Injection should be used	
Humane Handling Considerations	Indicate where sedative is to be administered, where and when in relation to sedation euthanasia is to be performed, etc., and if authorized when alternative sedative should be used. <i>Administer sedative in cage when sedated, take animal into treatment room (refer to posted charts)</i>		

A03 Competency Certification for Animal Euthanasia	
Part 1 Must be completed for all individuals performing animal euthanasia	
Name and Title	<i>Dr. [Name]</i>
Facility	<i>City of Dallas Public Animal Shelter</i>
Effective 10/1/2019	
Positive Identification of Death	☒ Lack of Heartbeat, Stethoscope ☒ Lack of Heartbeat, Palpation ☒ Lack of Respiration, Stethoscope ☒ Lack of Respiration, Palpation ☒ Lack of Reflexes, Visual ☒ Lack of Corneal Reflex ☒ Lack of Toe Pinch Reflex ☒ Lack of Capillary Refill
Part 2 Must be completed for all individuals certified for companion animals	
Safe Handling of Restraint	☒ This individual has demonstrated competency in manual restraint ☒ This individual has demonstrated competency in mechanical restraint ☒ This individual has demonstrated competency in chemical restraint
Concentration and Handling	☒ This individual can determine drug concentrations ☒ This individual can determine appropriate drug dosages ☒ This individual can determine appropriate needle length and gauges ☒ This individual can assemble and handle needles and syringes
Routes of Administration	☒ IV Jugular ☒ IV Cephalic ☒ IV Saphenous ☒ IV Femoral ☒ Oral ☒ Intramuscular ☒ Intraperitoneal ☒ Subcutaneous
Species	☒ Dogs ☒ Cats ☐ Other Companion Animal Species (list)
be completed for all individuals certified for euthanasia of livestock by	
☐ Cattle ☐ Sheep and Goats	



3.2-6557
(B)

Non-Critical Violation: There were animal custody records that do not include all of the required elements. Items missing included the approximate weight of the animal and the address of its owner when the owner is known.

This is the first citation of a violation of this code section within the preceding five calendar years.

City of Danville
Animal Control Officer / Public Animal Shelter

ANIMAL CUSTODY RECORD

ANIMAL ID: 41964 CUSTODY DATE: 10/1/25 TIME: 1:25 PM

REASON FOR CUSTODY (mark appropriate box):
☐ Stay / At Large ☐ Owner Surrender ☐ Seized ☐ Bite Case Quarantine
☐ Transfer from Another Releasing Agency ☐ Virginia ☐ Impounded
 Name: _____ Out of State: _____ Other: _____

LOCATION WHERE CUSTODY WAS TAKEN: *PHYS*

OWNER'S NAME & ADDRESS (if known):
*Attiliana Garcia 438-544
 1119 Walter's Circle 6962
 Danville VA 24540*

ADDITIONAL INFORMATION:
*aggressive moments
 tries to bite when
 interacting with
 "Poco" (dog)
 just*

ANIMAL DESCRIPTION:
 SPECIES: ☒ Feline ☐ Canine BREED: *Bayle* COLOR / MARKINGS: *Brown/white* SEX: ☒ Male ☐ Female Altered: ☐ Y ☐ N USA
 Approximate AGE: *2 1/2* Approximate WEIGHT: *12.5* LBS
 OTHER: _____

ANIMAL IDENTIFICATION (Check for all types on animal and complete all boxes. If not found, write NO):
 License Tag (Number - Details): *none* Rabies Tag (Number - Details): *none* Tattoo (Describe): *blue* Microchip or Other Identification (Describe - Details): *Scan ID 125
 12.5 2.7
 12.5 2.7*

CUSTODY RECORD PREPARED BY: _____ DATE: 10/1/25

Signature: *Amos Shindler*

RIGHTFUL OWNER SURRENDER STATEMENT:
 I am the rightful owner of this animal. I surrender all property rights in this animal. No other person has a right of property in this animal. I understand that this animal may be immediately euthanized or otherwise disposed of in accordance with Virginia Code Title 3.2 Ch. 65. If I want the animal back, I will follow adoption procedures in accordance with Virginia Code Title 3.2 Ch. 65. If I want the animal back, I will follow adoption procedures in accordance with Virginia Code Title 3.2 Ch. 65.

HOLDING PERIOD EXPIRES ON (Date): _____

City of Danville
Animal Control Officer / Public Animal Shelter

ANIMAL CUSTODY RECORD

ANIMAL ID: 41966 CUSTODY DATE: 10/1/25 TIME: 2:40 PM

REASON FOR CUSTODY (mark appropriate box):
☐ Stay / At Large ☐ Owner Surrender ☐ Seized ☐ Bite Case Quarantine
☐ Transfer from Another Releasing Agency ☐ Virginia ☐ Impounded
 Name: _____ Out of State: _____ Other: _____

LOCATION WHERE CUSTODY WAS TAKEN: *PHYS*

OWNER'S NAME & ADDRESS (if known):
*Terry Hollard
 609 Chatham Ave
 Danville VA*

ADDITIONAL INFORMATION:
*new h/d no home
 "Druck"*

ANIMAL DESCRIPTION:
 SPECIES: ☐ Feline ☒ Canine BREED: *Doberman/ 1/2 mix* COLOR / MARKINGS: *Black* SEX: ☐ Male ☐ Female Altered: ☐ Y ☐ N USA
 Approximate AGE: *5* Approximate WEIGHT: *15* LBS
 OTHER: _____

ANIMAL IDENTIFICATION (Check for all types on animal and complete all boxes. If not found, write NO):
 License Tag (Number - Details): *none* Rabies Tag (Number - Details): *none* Tattoo (Describe): *none* Microchip or Other Identification (Describe - Details): *Scan ID 125
 12.5 2.7
 12.5 2.7*

CUSTODY RECORD PREPARED BY: _____ DATE: 10/1/25

Signature: *Amos Shindler*

RIGHTFUL OWNER SURRENDER STATEMENT:
 I am the rightful owner of this animal. I surrender all property rights in this animal. No other person has a right of property in this animal. I understand that this animal may be immediately euthanized or otherwise disposed of in accordance with Virginia Code Title 3.2 Ch. 65. If I want the animal back, I will follow adoption procedures in accordance with Virginia Code Title 3.2 Ch. 65.

HOLDING PERIOD EXPIRES ON (Date): _____

City of Danville
Animal Control Officer / Public Animal Shelter

ANIMAL CUSTODY RECORD

ANIMAL ID: 42004 CUSTODY DATE: 10/10/25 TIME: 11:00 AM

REASON FOR CUSTODY (mark appropriate box):
☐ Stay / At Large ☐ Owner Surrender ☐ Seized ☐ Bite Case Quarantine
☐ Transfer from Another Releasing Agency ☐ Virginia ☐ Impounded
 Name: _____ Out of State: _____ Other: _____

LOCATION WHERE CUSTODY WAS TAKEN: *393 Barringer Rd*

OWNER'S NAME & ADDRESS (if known):
*Eric Ryan
 434-277-0519*

ADDITIONAL INFORMATION:
Dog aggressive

ANIMAL DESCRIPTION:
 SPECIES: ☐ Feline ☒ Canine BREED: *Pitbull* COLOR / MARKINGS: *Brown/white* SEX: ☐ Male ☐ Female Altered: ☐ Y ☐ N USA
 Approximate AGE: *2* Approximate WEIGHT: *95* LBS
 OTHER: *OTHER: Ramsey*

ANIMAL IDENTIFICATION (Check for all types on animal and complete all boxes. If not found, write NO):
 License Tag (Number - Details): *update through Virginia* Rabies Tag (Number - Details): *none* Tattoo (Describe): *none* Microchip or Other Identification (Describe - Details): *Scan ID 10-10-25*

CUSTODY RECORD PREPARED BY: _____ DATE: 10/10/25

Signature: *Amos Shindler*

RIGHTFUL OWNER SURRENDER STATEMENT:
 I am the rightful owner of this animal. I surrender all property rights in this animal. No other person has a right of property in this animal. I understand that this animal may be immediately euthanized or otherwise disposed of in accordance with Virginia Code Title 3.2 Ch. 65. If I want the animal back, I will follow adoption procedures in accordance with Virginia Code Title 3.2 Ch. 65.

HOLDING PERIOD EXPIRES ON (Date): 10-11-25

DISPOSITION OF ANIMAL:
 DATE: (MM/DD/YYYY) 10-13-25
 Returned to Owner: ☐ Adopted: ☐ Euthanized: ☒ 10-13-25
 Died in Custody: ☐ Transferred to Another Virginia Releasing Agency (name of agency): *AL* Transferred to Out-of-State Releasing Agency (name of agency): *AL* Other: _____

Why did they decline to accept? _____

City of Danville
Animal Control Officer / Public Animal Shelter

ANIMAL CUSTODY RECORD

ANIMAL ID: 41996 CUSTODY DATE: 10/1/25 TIME: 2:40 PM

REASON FOR CUSTODY (mark appropriate box):
☐ Stay / At Large ☐ Owner Surrender ☐ Seized ☐ Bite Case Quarantine
☐ Transfer from Another Releasing Agency ☐ Virginia ☐ Impounded
 Name: _____ Out of State: _____ Other: _____

LOCATION WHERE CUSTODY WAS TAKEN: *393 Barringer Rd*

OWNER'S NAME & ADDRESS (if known):
Tiana Brooks

ADDITIONAL INFORMATION:
45

ANIMAL DESCRIPTION:
 SPECIES: ☐ Feline ☒ Canine BREED: *Pit mix* COLOR / MARKINGS: *Black/white* SEX: ☐ Male ☐ Female Altered: ☐ Y ☐ N USA
 Approximate AGE: *10* Approximate WEIGHT: *15* LBS
 OTHER: _____

ANIMAL IDENTIFICATION (Check for all types on animal and complete all boxes. If not found, write NO):
 License Tag (Number - Details): *none* Rabies Tag (Number - Details): *none* Tattoo (Describe): *none* Microchip or Other Identification (Describe - Details): *Scan ID 10-10-25*

CUSTODY RECORD PREPARED BY: _____ DATE: 10/1/25

Signature: *Amos Shindler*

RIGHTFUL OWNER SURRENDER STATEMENT:
 I am the rightful owner of this animal. I surrender all property rights in this animal. No other person has a right of property in this animal. I understand that this animal may be immediately euthanized or otherwise disposed of in accordance with Virginia Code Title 3.2 Ch. 65. If I want the animal back, I will follow adoption procedures in accordance with Virginia Code Title 3.2 Ch. 65.

HOLDING PERIOD EXPIRES ON (Date): _____

City of Danville
Animal Control Officer / Public Animal Shelter

ANIMAL CUSTODY RECORD

ANIMAL ID: 42004 CUSTODY DATE: 10/10/25 TIME: 11:00 AM

REASON FOR CUSTODY (mark appropriate box):
☐ Stay / At Large ☐ Owner Surrender ☐ Seized ☐ Bite Case Quarantine
☐ Transfer from Another Releasing Agency ☐ Virginia ☐ Impounded
 Name: _____ Out of State: _____ Other: _____

LOCATION WHERE CUSTODY WAS TAKEN: *393 Barringer Rd*

OWNER'S NAME & ADDRESS (if known):
Eric Ryan

ADDITIONAL INFORMATION:
Dog aggressive

ANIMAL DESCRIPTION:
 SPECIES: ☐ Feline ☒ Canine BREED: *Pitbull* COLOR / MARKINGS: *Brown/white* SEX: ☐ Male ☐ Female Altered: ☐ Y ☐ N USA
 Approximate AGE: *2* Approximate WEIGHT: *95* LBS
 OTHER: *OTHER: Ramsey*

ANIMAL IDENTIFICATION (Check for all types on animal and complete all boxes. If not found, write NO):
 License Tag (Number - Details): *update through Virginia* Rabies Tag (Number - Details): *none* Tattoo (Describe): *none* Microchip or Other Identification (Describe - Details): *Scan ID 10-10-25*

CUSTODY RECORD PREPARED BY: _____ DATE: 10/10/25

Signature: *Amos Shindler*

RIGHTFUL OWNER SURRENDER STATEMENT:
 I am the rightful owner of this animal. I surrender all property rights in this animal. No other person has a right of property in this animal. I understand that this animal may be immediately euthanized or otherwise disposed of in accordance with Virginia Code Title 3.2 Ch. 65. If I want the animal back, I will follow adoption procedures in accordance with Virginia Code Title 3.2 Ch. 65.

HOLDING PERIOD EXPIRES ON (Date): 10-11-25

DISPOSITION OF ANIMAL:
 DATE: (MM/DD/YYYY) 10-13-25
 Returned to Owner: ☐ Adopted: ☐ Euthanized: ☒ 10-13-25
 Died in Custody: ☐ Transferred to Another Virginia Releasing Agency (name of agency): *AL* Transferred to Out-of-State Releasing Agency (name of agency): *AL* Other: _____

Why did they decline to accept? _____

State Veterinarian's Representative

Name: Sherry Helsel, LVT

Title: Animal Care Inspector Senior

Signature:

Sherry Helsel

Date: 1/16/26



VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES

DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF VETERINARY SERVICES - ANIMAL CARE
P.O. BOX 1163
RICHMOND, VA 23218
804-692-4001

ANIMAL SHELTER INSPECTION FORM

Facility Name/ID:

Darville
Public Animal Shelter

Date:

11/19/25

Time:

10:15am

Elements of Inspection

1) Animals on premises.

☒ Inspected ☐ Not Inspected – Explain:

2) Animal enclosures.

☒ Inspected ☐ Not Inspected – Explain:

3) Areas of facility.

☒ Inspected ☐ Not Inspected – Explain:

4) Method of animal euthanasia.

☒ Inspected ☐ Not Inspected – Explain:

☐ Performed by a
Veterinary Establishment

5) Other (specify or indicate "N/A"):

N/A

Results of Inspection

☐ No Violations Cited

☐ Violation(s) Cited (Details of each violation will be provided in an Inspection Summary, included in the Inspection Report, and mailed to the responsible authority. The Inspection Report will also include information regarding questions or submission of a response upon receipt of the report.)

☒ 2 VAC 5-111-20 (A)

☐ 2 VAC 5-111-40 (A)

☐ 3.2-6503

☐ 3.2-6574

☐ 2 VAC 5-111-20 (B)

☐ 2 VAC 5-111-40 (B)

☐ 3.2-6546 (B)

☐ 3.2-6575

☐ 2 VAC 5-111-20 (C)

☐ 2 VAC 5-111-40 (C)

☐ 3.2-6546 (C)

☐ 3.2-6585.1

☒ 2 VAC 5-111-20 (D)

☐ 2 VAC 5-111-40 (D)

☐ 3.2-6546 (D)

☐ 2 VAC 5-111-20 (E)

☐ 2 VAC 5-141-35 (B)

☒ 3.2-6546 (E)

☐ _____

☒ 2 VAC 5-111-30 (A)

☐ 2 VAC 5-150-120

☐ 3.2-6548 (C)

☒ 2 VAC 5-111-30 (B)

☐ 2 VAC 5-150-130

☐ 3.2-6548 (D)

☒ 2 VAC 5-111-30 (C)

☐ 2 VAC 5-150-140

☒ 3.2-6557 (B)

☐ _____

Reference Materials Provided

☒ Virginia Administrative Code, Title 2, Agency 5, Chapter 111 "Public and Private Animal Shelters"

☐ Virginia Administrative Code, Title 2, Agency 5, Chapter 150 "Rules and Regulations Governing the Transportation of Companion Animals"

☐ VDACS Guidance Document "Guidelines Governing the Veterinary Protocols Required by Virginia Administrative Code 2 VAC 5-111-30"

☒ Division Administrative Directive 79-1 "Methods Prescribed or Approved for Animal Euthanasia and Competency Certification Requirements"

☐ VDACS Form "Animal Custody Record"

☐ Virginia Animal Shelter Civil Penalty Matrix – Guidelines for Enforcement

☒ Other (Specify): VBP Guidance Document

State Veterinarian's Representative

Name:

Sherry Helsel LVT

Signature:

SH Helsel

REVIEWED WITH: Printed Name Paulette Dean

Signature Paulette Dean

Date 11/19/2025